

## **Teacher/Staff Absences**

Absences are a normal part of the school year in any school due to sickness, mandatory training, etc. We will have a number of teachers away over the course of the year. In those situations, an Occasional Teacher (Supply Teacher) is placed in the class for the day(s) through our absence system. Despite everyone's best efforts, there may be times when an Occasional Teacher is not available and the position goes unfilled meaning there will not be a teacher in the class for that day. This happened last year, and we suspect it may happen again this year.

In those case, the regular Classroom Teacher will leave asynchronous work for students for the day. Each classroom Teacher will communicate to their students the procedure for accessing and submitting work in such a case. Whenever possible, we will provide advanced notice, but even then, it may not be very much in advance as the absence filling system works to place Occasional Teachers even on the morning of the absence day.